

BRIDGE RENTAL AGREEMENT

PART 1 - CHURCH FACILITIES RULES AND REGULATIONS

The applicant, the organization and each of its officers shall be responsible for the enforcement of, and compliance with these rules and regulations.

Purpose Statement

The church's facilities were provided through God's benevolence and by the sacrificial generosity of church members. The church desires that its facilities be used for the fellowship of the Body of Christ and to bring God glory. Although the facilities are not generally open to the public, we make our facilities available to approved non-members as a witness to our faith, in a spirit of Christian charity, and as a means of demonstrating the Gospel of Jesus Christ in practice.

But facility use will not be permitted to persons or groups holding, advancing, or advocating beliefs or practices that conflict with the church's faith or moral teachings, which are summarized in, among other places, the church's Confession of Faith, constitution and bylaws. Nor may church facilities be used for activities that contradict, or are deemed inconsistent with, the church's faith or moral teachings. The Lead Pastor, or his official designee, is the final decision-maker concerning use of church facilities.

This restricted facility use policy is necessary for two important reasons. First, the church may not in good conscience materially cooperate in activities or beliefs that are contrary to its faith. Allowing its facilities to be used for purposes that contradict the church's beliefs would be material cooperation with that activity, and would be a grave violation of the church's faith and religious practice. (2 Cor 6:14; 1 Thess 5:22.)

Second, it is very important that the church present a consistent message to the community, and that the church staff and members conscientiously maintain that message as part of their witness to the Gospel of Jesus Christ. Allowing facilities to be used by groups or persons who express beliefs or engage in practices contrary to the church's faith would have a negative impact on the message that the church strives to promote. It could also cause confusion within the community, because they may reasonably perceive that by allowing use of our facilities, the church agrees with the beliefs or practices of the persons or groups using its facilities.

Therefore, in no event shall persons or groups who hold, advance, or advocate beliefs, or advance, advocate, or engage in practices that contradict the church's faith use any church facility. Nor may church facilities be used in any way that contradicts the church's faith. This policy applies to all church facilities, regardless of whether the facilities are connected to the church's sanctuary, because the church sees all of its property as holy and set apart to worship God. (Col 3:17)

APPROVED USERS AND PRIORITY OF USE

The Lead Pastor or official designee must approve all uses of church facilities. Generally, priority shall be given to church members, their immediate families, and organized groups that are part of the ministry, organization, or sponsored activities of the church. Church facilities and equipment will be made available to non-members or outside groups meeting the following qualifications:

1. Groups or persons requesting facility use must affirm that their beliefs and practices and planned uses of the facilities are consistent with the church's faith and practice.
2. The group or person seeking facility use must be willing to take responsibility for the facilities and equipment used and must agree to abide by the church's rules of conduct for facility use, as stated below and as described in any additional instructions by church staff.

PRIOR TO RENTAL:

1. Reservations must be made at least 3 weeks in advance. Reservations must be in writing using the Facilities Request Form provided by The Bridge Bible Church.
2. The church facilities will be made available for rental to groups outside the church, however, these groups are to understand that change in church schedules may cause previous arrangements for the use of facilities to be rescheduled or cancelled. Notification will be made in advance should this occur. Use of the facilities must not interfere with Church activity and special arrangements must be made if the church facilities are used on Saturday after it has been cleaned and set up for Sunday Worship Gatherings.
3. A non-refundable security deposit may be required to rent facilities. This will be determined by type of use.
4. Any payment of rent is due one week prior to event. The organization or individual is responsible for the cost of cleanup associated with the event. Cost of custodial services and cleanup will be added to the contract.
5. Normally, a Certificate of Insurance naming The Bridge Bible Church as co-insured and/or additional insured for the rental date must be on file with The Bridge. Liability Insurance must be in the amount of \$1,000,000.00. Please contact The Bridge office with any questions.
6. Use of The Bridge-owned Equipment must be approved in advance on the Facility Request Form and any appropriate instruction must be sought prior to day of usage.
7. Expected media coverage must be submitted to and approved by The Bridge in advance of the usage.
8. Arrangements for entertainment or music must be approved by The Bridge.
9. Use of Café' appliances, including coffee maker, must be pre-approved on Facility Request Form and any appropriate instruction must be sought prior to day of usage.
10. Arrangements for special set up and/or decorations must be preapproved by The Bridge.
11. All food and non-food items stored in the café and/or refrigerator and freezer must be clearly marked with event or a name and removed immediately after event.
12. The name of the Church shall not be used as an endorsement of an event.

DURING USAGE:

13. Usage is restricted to the specific facilities approved on the Facilities Request Form and Rental Agreement.
14. Children and youth and all attendees must be supervised at all times by an adult representative of the Renter.
15. Removing or moving of The Bridge-owned equipment/supplies/items may only be done with prior permission. Use of The Bridge-owned equipment/supplies must be returned to proper place and in clean condition.
16. User must report, and pay for, any equipment or property damage.
17. There shall be no smoking inside any of the facilities and the use of any alcoholic beverages and/or illegal drugs of any kind are prohibited anywhere on the premises. Abusive or foul language and violent behavior are strictly prohibited on church premises. Any person exhibiting such behavior will be required to leave the premises.
18. No tape, pushpins, tacks, staples or other fasteners are allowed on any walls, doors, seats or other building surface without pre-approval.
19. When events involve food, please take all trash and recycling to the appropriate outside container. Please also take all leftover food with you.
20. Café must be left in clean condition with all used items properly washed, wiped, and/or put away.
21. Any personal or group property left on the church premises shall be at renters risk and only with prior permission.
22. Any consumables such as cups, snacks, napkins, etc. must be provided by the Renter. The Bridge will not supply these items.

ADDITIONAL INFORMATION:

23. Reservations may not be reassigned or sublet to any individual or group.
24. The Bridge reserves the right to refuse rental to anyone.
25. The Bridge may rescind or modify any part of the Rental Agreement at any time.
26. No hazardous, unsafe or illegal materials and/or activity is permitted on the premises.
27. The Bridge reserves the right to require private security to be hired by Renters for use of the facility.
28. Any person or group must sign the Rental Agreement Part 1 and Part 2 and the Facility Request form prior to reservation of church facilities.

Bridge Rental Agreement

I AFFIRM THAT:

1. I understand that the church does not allow its facilities to be used in a way that contradicts its faith or by persons or groups holding beliefs that contradict the church's faith. See Appendix A: Confession of Faith.
2. To the best of my knowledge the purpose for which I am requesting use of church facilities will not contradict the church's faith, and I commit to promptly disclose any potential conflict of which I am aware or become aware to church staff.
3. I am not aware of any beliefs that are professed by me or the organization I represent and which is requesting use of the church's facilities that contradict the beliefs of the church. I agree to promptly disclose any potential conflicts in belief to church staff.
4. I understand that the church does not allow its facilities to be generally available to the public, and that my use of these facilities is subject to the church's approval, which is conditioned in part on my agreement to the requirements in the Rental Agreement Part 1 – Church Facilities Rules and Regulations, a copy of which I have read and understood.

I declare that I am an authorized representative of the authorized renting organization.

I have read and understand the Rental Agreement Part 1 – Church Facilities Rules and Regulations and agree to affirm and abide by all said rules and regulations.

I declare that I am an authorized representative of the authorized renting organization.

Responsible Party Name

Renting Organization

Responsible Party Signature

Date